

MISSION-WEST VALLEY LAND CORPORATION

Board of Directors
Regular Meeting
Minutes
September 20, 2016

1. Call to order

A regular meeting of the Board of Directors of the Mission-West Valley Land Corporation was called to order by President Anne Kepner at 5:02 p.m. in the Mission College Campus Center, Room 219, Santa Clara, CA

2. Roll Call

Directors Susan Fish, Adrienne Grey (arrived 5:12pm), Anne Kepner – President, Jack Lucas, Bob Owens – Vice President, and Karl Watanabe; Secretary/Treasurer Ed Maduli.

3. Approval of the order of the agenda

The order of the agenda was approved as presented. (Lucas/Owens, 5/0/0, with Grey absent and not voting)

4. Oral communications from the public on items not listed elsewhere on the agenda

None.

5. Approval of the minutes of the meeting of July 19, 2016

There was a motion by Owens, seconded by Lucas, to “approve the July 19, 2016, meeting minutes as presented.” The motion passed. (5/0/0, with Grey absent and not voting)

6. Officers’ Report

There was no report.

7. Status Report on Teaching and Learning Innovation Fund

Ms. Michelle Francis, WVC faculty, reported on a professional development opportunity offered to part-time faculty with the funds provided by the Teaching and Learning Innovation fund. The “Part-time Faculty Conference” was held on Friday, September 9 at West Valley College. The Conference had 109 attendees. Both campuses were represented. Some of the topics covered were:

- Brain-based Instruction: Teaching Students Using Brain Research
- Q&A sessions with Division Chairs & PGC
- CANVAS boot camp

- Using Assessment to Improve Learning
- Dealing with Difficult Students

Ms. Kepner asked how often this conference should be offered and inquired about the cost. Ms. Francis responded that she would eventually like to offer it at least twice per year – at the beginning of each semester. The event was budgeted at \$45,000.

8. Closed Session and possible direction to negotiators

Adjourned to closed session at 5:15pm.

9. Report of action taken in Closed Session

Regular session resumed at 5:25pm. There was no action to report.

10. Review, consideration and possible action to accept the amended Statement of Revenues, Expenditures and Net Assets of the Land Corporation as of June 30, 2016

Mr. Maduli reported that the original June 30th statement showed a projection of ending balances and that the amended statement shows actual ending balances.

There was a motion by Owens, seconded by Grey, to “accept the amended June 30, 2016, Statement of Revenues, Expenditures and Net Assets as presented.” The motion passed unanimously.

11. Review, consideration and possible action to accept the Statement of Revenues, Expenditures and Net Assets of the Land Corporation as of August 31, 2016

There was a motion by Owens, seconded by Grey, to “accept the August 31, 2016, Statement of Revenues, Expenditures and Net Assets as presented.” The motion passed unanimously.

12. Review, consideration and possible action to accept receipt of the Land Corporation’s annual fiscal audit as prepared by Johanson & Yau, and covering the period from July 1, 2015 through June 30, 2016

Mr. Maduli expressed appreciation for the Land Corporation’s bookkeeper, Jerry Donnard, for the excellent services he provides and for helping coordinate a timely audit. He then reported that the Land Corporation’s audit “presented fairly,” meaning it was a clean audit.

There was a motion by Owens, seconded by Lucas, to “accept receipt of the Land Corporation’s annual fiscal audit as prepared by Johanson & Yau, and covering

the period from July 1, 2015 through June 30, 2016.” The motion passed unanimously.

13. Directors’ Comments

None.

14. Adjournment

Meeting adjourned at 5:33pm.