

**MISSION-WEST VALLEY LAND CORPORATION
BOARD OF DIRECTORS**

(It is noted that all members of the Board of Trustees of the West Valley-Mission Community College District are members of this Board and all or a majority of the Trustees may be in attendance at this meeting)

NOTICE OF REGULAR MEETING and AGENDA

July 19, 2016

5:00 p.m.

Campus Center Room 219

Mission College

Santa Clara, California

1. **Call to order**
2. **Roll Call**
3. **Approval of the order of the agenda**
4. **Oral communications from the public on items not listed elsewhere on the agenda**
5. **Approval of the minutes of the meeting of May 17, 2016**
6. **Officers' Report**

This item may include a report on matters not noticed elsewhere on the agenda. The report may include information regarding the status of the Land Corporation's ground tenants, construction and/or the general business of the Land Corporation.

7. **Closed Session and possible direction to negotiators**
(Legal counsel will join the meeting by phone to discuss attorney-client privileged issues)

Negotiations with Lakha Properties – Santa Clara, LLC, regarding issues associated with its ground lease and the potential land revaluation and ground rent adjustment pursuant to certain terms of the ground lease

Property: 3101 Mission College Blvd.

Negotiators: Jack Kent and Alan Gennis

Negotiating Parties: Lakha Properties – Santa Clara, LLC, and the Land Corporation

8. Report of Action taken in Closed Session

This item may include a report of actions taken in closed session as described above.

9. Review, consideration and possible action to accept the Statement of Revenues, Expenditures and Net Assets of the Land Corporation as of June 30, 2016

This item may include review, consideration and possible action to accept the Statement of Revenues, Expenditures and Net Assets of the Land Corporation as of June 30, 2016.

10. Review, consideration and possible action to approve an Operating Budget for the 2016-17 Fiscal Year beginning on July 1, 2016

This item may include review, consideration and possible action to approve an Operating Budget for the 2016-17 fiscal year beginning on July 1, 2016.

11. Status Reports – 2015-16 Funded Projects

Status reports will be provided for the following FY 15/16 Funded Projects:

- Teaching & Learning Innovation Fund (MC/WVC)
- Student Success Innovation Fund (MC/WVC)
- Student Assistance (WVC)
- Tech Refresh/Equipment (WVC)

12. Review, consideration and possible action to approve the 2016-17 Fiscal Year funding for Technology Refresh & Instructional Equipment for West Valley College

This item may include review, consideration and possible action to approve the FY 16-17 funding for Technology Refresh & Instructional Equipment for West Valley College.

13. Tour of new Mission College Hospitality Management Food Trailer

A tour of the new Mission College Hospitality Management Food Trailer will take place at approximately 5:30pm. The Board of Directors will adjourn to Parking Lot C for the tour.

14. Directors' Comment

15. Adjournment

MISSION-WEST VALLEY LAND CORPORATION

Board of Directors

Regular Meeting

Minutes

May 17, 2016

1. Call to order

A regular meeting of the Board of Directors of the Mission-West Valley Land Corporation was called to order by President Anne Kepner at 5:04 p.m. in the Mission College Campus Center, Room 219, Santa Clara, CA

2. Roll Call

Directors Susan Fish – absent, Adrienne Grey (arrived 5:14pm), Anne Kepner – President, Steve Landau, Jack Lucas, Bob Owens – Vice President, and Karl Watanabe; Secretary/Treasurer Ed Maduli.

3. Approval of the order of the agenda

The order of the agenda was approved as presented. (Owens/Lucas, 5/0/0, with Fish and Grey absent and not voting)

4. Oral communications from the public on items not listed elsewhere on the agenda

None.

5. Approval of the minutes of the meeting of March 15, 2016

There was a motion by Owens, seconded by Landau, to “approve the March 15, 2016, meeting minutes as presented.” The motion passed. (5/0/0, with Fish and Grey absent and not voting)

6. Approval of the minutes of the meeting of May 3, 2016

There was a motion by Owens, seconded by Landau, to “approve the May 3, 2016, meeting minutes as presented.” The motion passed. (5/0/0, with Fish and Grey absent and not voting)

7. Officers’ Report

Mr. Maduli reported that the market valuation has been completed for Lakha Properties. A meeting has been scheduled with the Land Corporation’s consultant and legal counsel to discuss negotiation strategies. An update will be provided at the next meeting.

8. Review, consideration and possible action to accept the Statement of Revenues, Expenditures and Net Assets of the Land Corporation as of April 30, 2016

Mr. Owens expressed concern that the Board of Trustees has not been apprised of academic programs being funded by the Land Corporation. Ms. Grey responded that academic decisions belong at the colleges and with the Chancellor and are not under the purview of the Board. Mr. Owens agrees, but believes the Board should be informed. Mr. Landau asked if the Land Corporation can direct how funds are used. Mr. Maduli responded that a discussion about how funds are directed can take place at the newly formed subcommittee, which will review the Allocation of Funds policy.

There was a motion by Owens, seconded by Landau, to “accept the April 30, 2016, Statement of Revenues, Expenditures for and Net Assets as presented.” The motion passed. (6/0/0, with Fish absent and not voting)

9. Review, consideration and possible action to approve a Tentative Operating Budget for the 2016-17 Fiscal Year beginning on July 1, 2016

Mr. Maduli stated that approval of the tentative budget is needed to continue operations in FY 16/17 without interruption. He indicated that Lakha revenues will increase due to negotiations.

There was a motion by Grey, seconded by Owens, to “approve the Tentative Operating Budget for the 2016-17 Fiscal Year beginning on July 1, 2016 as presented.” The motion passed. (6/0/0, with Fish absent and not voting)

10. Status report on FY 2015-16 Teaching & Learning Innovation Fund and Review, consideration and possible action to amend the Operating Budget for the 2016-17 Fiscal Year beginning July 1, 2016, to include a specific funding amount for a Teaching & Learning Innovation Fund as identified in the Allocation of Funds Policy

Mr. Maduli reported that the status report for the FY 15/16 TLIF would be provided at the next meeting. He expects that approximately 90% of the funds will be spent; remaining funds will be returned to the fund balance. Mr. Maduli is asking that \$100,000 be allocated to the TLIF for FY 16/17.

There was a motion by Owens, seconded by Grey, to “amend the Operating Budget for the 2016-17 Fiscal Year beginning July 1, 2016, to include \$100,000 for the Teaching & Learning Innovation Fund as identified in the Allocation of Funds Policy.” The motion passed. (6/0/0, with Fish absent and not voting)

11. **Status report on FY 2015-16 Student Success Innovation Fund and Review, consideration and possible action to amend the Operating Budget for the 2016-17 Fiscal Year beginning July 1, 2016, to include a specific funding amount for a Student Success Innovation Fund as identified in the Allocation of Funds Policy**

Mr. Maduli reported that the status report for the FY 15/16 Student Success Innovation Fund would be provided at the next meeting. He expects that approximately 80% of the funds will be spent; remaining funds will be returned to the fund balance. Mr. Maduli is asking that \$50,000 be allocated to the Student Success Innovation Fund for FY 16/17.

There was a motion by Grey, seconded by Owens, to “amend the Operating Budget for the 2016-17 Fiscal Year beginning July 1, 2016, to include \$50,000 for the Student Success Innovation Fund as identified in the Allocation of Funds Policy.” The motion passed. (6/0/0, with Fish absent and not voting).

12. **Status report on FY 2015-16 Capital Improvement funds and Review, consideration and possible action to amend the Operating Budget for the 2016-17 Fiscal Year beginning July 1, 2016, to include a specific funding amount for Capital Improvements as identified in the Allocation of Funds Policy**

Mr. Maduli reported that there was no funding provided by the Land Corporation in FY 15/16 for capital improvements. For FY 16/17, he is seeking \$1.1 million for capital improvements, which will be split evenly between the campuses. The list of FY 16/17 projects was presented for review. Mr. Owens asked if the identified projects could be completed without Land Corporation funding. He further stated that he believes the projects should be funded through the regular budget process. It was reported that many of the projects are life/safety issues and could not otherwise be funded.

There was a motion by Landau, seconded by Lucas, to “amend the Operating Budget for the 2016-17 Fiscal Year beginning July 1, 2016, to include \$1.1 million for Capital Improvements as identified in the Allocation of Funds Policy.” The motion passed. (6/0/0, with Fish absent and not voting).

13. **Status report on FY 2015-16 Special Projects Fund and Review, consideration and possible action to amend the Operating Budget for the 2016-17 Fiscal Year beginning July 1, 2016, to include a specific funding amount for a Special Projects Fund as identified in the Allocation of Funds Policy**

Mr. Maduli provided the FY 15/16 Special Projects Fund status report. For FY 16/17, he is asking for \$390,000 for three projects, which he shared with the Directors.

There was a motion by Lucas, seconded by Landau, to “amend the Operating Budget for the 2016-17 Fiscal Year beginning July 1, 2016, to include \$390,000 for a Special Projects Fund as identified in the Allocation of Funds Policy.” The motion passed. (6/0/0, with Fish absent and not voting).

14. Status report on FY 2015-16 Technology Refresh & Instructional Equipment Funds and Review, consideration and possible action to amend the Operating Budget for the 2016-17 Fiscal Year beginning July 1, 2016, to include a specific funding amount for a Technology Refresh & Instructional Equipment Fund as identified in the Allocation of Funds Policy

Mr. Maduli provided the FY 15/16 status report and indicated that each college was provided \$200,000. For FY 16/17, he is seeking the same amount - \$200,000 per college. Mission College provided its list of projects for the upcoming year. West Valley College will provide its list of projects at the next meeting. All projects must be approved before the money can be spent.

There was a motion by Owens, seconded by Grey, to “amend the Operating Budget for the 2016-17 Fiscal Year beginning July 1, 2016, to include \$400,000 (\$200,000 per college) for a Technology Refresh & Instructional Equipment Fund, pending the project list from WVC, as identified in the Allocation of Funds Policy.” The motion passed. (6/0/0, with Fish absent and not voting).

15. Status report on FY 2015-16 Student Assistance (other student assistance) funds and Review, consideration and possible action to amend the Operating Budget for the 2016-17 Fiscal Year beginning July 1, 2016, to include a specific funding amount for Student Assistance (other student assistance) as identified in the Allocation of Funds Policy

Mr. Maduli reported that last year the Land Corporation provided each college with \$75,000. In March, each college was given another \$125,000 to bridge the gap from not receiving funding from the Advancement Foundation’s Endowment Fund. There was a discussion on the colleges’ scholarship and assistance programs and the need to provide start and end dates to better identify the time frame for the programs being funded. For FY 16/17, the Land Corporation is being asked to approve \$150,000 for student assistance - \$75,000 for each college.

There was a motion by Owens, seconded by Landau, to “amend the Operating Budget for the 2016-17 Fiscal Year beginning July 1, 2016, to include \$150,000 (\$75,000 per college) for Student Assistance (other student assistance) as identified in the Allocation of Funds Policy.” The motion passed. (6/0/0, with Fish absent and not voting).

16. Review, consideration and possible action to amend the Operating Budget for the 2016-17 Fiscal Year beginning July 1, 2016, to include a specific funding amount for Scheduled Maintenance as identified in the Allocation of Funds Policy

Mr. Maduli stated that no scheduled maintenance funds were requested in FY 15/16. For FY 16/17, \$200,000 is being requested.

There was a motion by Owens, seconded by Grey, to “amend the Operating Budget for the 2016-17 Fiscal Year beginning July 1, 2016, to include \$200,000 for Scheduled Maintenance as identified in the Allocation of Funds Policy.” The motion passed. (6/0/0, with Fish absent and not voting).

17. Status report on FY 2015-16 Entrepreneurial Fund and Review, consideration and possible action to amend the Operating Budget for the 2016-17 Fiscal Year beginning July 1, 2016, to include a specific funding amount for an Entrepreneurial Fund as identified in the Allocation of Funds Policy

The Chancellor provided a status report on FY 15/16 entrepreneurial funds. He is requesting \$75,000 for FY 16/17.

There was a motion by Landau, seconded by Owens, to “amend the Operating Budget for the 2016-17 Fiscal Year beginning July 1, 2016, to include \$75,000 for an Entrepreneurial Fund as identified in the Allocation of Funds Policy.” The motion passed. (6/0/0, with Fish absent and not voting).

18. Directors’ Comments

None.

19. Adjournment

Meeting adjourned at 6:11pm.

July 19, 2016

To: Board of Directors
Mission-West Valley Land Corporation

From: Jerry Donnard
Bookkeeper

Subject: June 2016 Financial Statement

Attached is the financial statement for June 30, 2016.

Please refer to the footnotes for any unusual or unexpected fluctuations in the Monthly or Year-to-Date expenses.

Please contact the Vice Chancellor or me if there are any questions regarding the statement.

Mission West Valley Land Corporation
Statement of Revenues, Expenses and Changes in Fund Balance
Budget vs Actual

As of June 30, 2016

	Budget (Col A)	Current Month (Col B)	Year to date Actual (Col C)
Revenues			
Ground Lease Revenues			
<i>LAKHA Properties</i>	\$ 950,000	\$ 79,167	\$ 950,000
<i>Sobrato/S-3: Phase I</i>	1,668,600 ⁽¹⁾	658,800	1,668,600
<i>Sobrato/S3: Phase II</i>	1,664,426 ⁽¹⁾	229,617	1,664,426
<i>Quality Technology</i>	1,204,683	105,811	1,210,104
<i>General Interest Revenue</i>	17,000	-	27,224
Gross Revenue	\$ 5,504,709	\$ 1,073,395	\$ 5,520,354
Expenses:			
Administrative and Operating Expenses			
<i>Audit & Tax Preparation Services</i>	\$ 13,500	\$ -	\$ 13,500
<i>Office Supplies</i>	500		
<i>Property Taxes</i>	540		530
<i>Insurance</i>	1,700		1,000
<i>Legal Fees</i>	50,000	5,326	24,827
<i>Financial Services</i>	7,000	563	4,523
<i>Consultant</i>	40,000	3,962	29,455
<i>WVMCCD Rent Fees (25% of Revenues)</i>	1,371,927	302,701	1,206,738
Total Administrative and Operating Expenses	\$ 1,485,167	\$ 312,551	\$ 1,280,572
Scheduled Maintenance			
Total Scheduled Maintenance Expenses	\$ -	\$ -	\$ -
Excess of Revenues Over Expenses Before Special Project Expenses			
	\$ 4,019,542	\$ 760,844	\$ 4,239,783
Special Projects Ongoing			
<i>Capital Improvements</i>	\$ 405,086	\$ -	\$ 405,086
<i>Special Projects</i>	190,956	38,576	102,939
<i>Purchase ERP Software</i>	1,100,000		1,100,000
<i>ADA Transition Plan for WVC</i>	75,000	20,200	54,488
<i>MC Educational & Facility Master Plan</i>	250,000	85,000	125,000
<i>Fund Backfill/Overtime Support for ERP</i>	300,000	204,795	300,000
<i>Food Truck</i>	150,000		150,000
<i>Teaching & Learning Innovation Fund</i>	100,000	73,853	97,741
<i>Student Success Innovation Fund</i>	50,000	41,337	41,337
<i>Tech Refresh & Instructional Equipment</i>	400,000	223,266	392,173
<i>Student Assistance</i>	150,000	64,373	133,413
<i>Entrepreneurial Funds</i>	50,000	19,385	30,958
<i>Scholarship & Student Assistance</i>	250,000		250,000
Total Special Projects Expenses	\$ 3,471,042	\$ 770,784	\$ 3,183,135
Excess of Revenues Over Expenses	\$ 548,500	\$ (9,941)	\$ 1,056,648
<i>Current Year Contributions to Endowment Fund</i>	\$ 548,771		\$ 549,313
<i>Assignment of Interest to Endowment</i>	1,384		1,384
Total 15-16 Endowment Contribution	\$ 550,155	\$ -	\$ 550,697

FOOTNOTES:

1) Sobrato Phase I & II Rent budget was increased for 15/16 rent due per lease agreement; A receivable was booked to include rent in current month and Year to date Actual column since the Land Corp financials are on an accrual basis.

Statement of Changes in Fund Balance

Statement of Revenues
and Expenses From June
30, 2015

Net Assets June 30, 2015	\$ 8,594,547
less Amortization of Prepaid Expenses	\$ 14,977
	\$ 8,579,570

Restrictions and Designations of Net Assets	
Endowment Fund	\$ 480,672
Land	\$ 16,702
Reserve for Prepaid Commission	\$ 577,802
Contingency Reserve	\$ 4,000,000
Undesignated Fund Balance	\$ 3,504,394

Excess of Revenues over Expenses in 15-16	\$ 1,056,648
less Amortization of Prepaid Expenses	\$ 14,977
Projected net increase in fund balance	\$ 1,041,671

Transfer of Endowment to Adv. Foundation	\$ (480,672)
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Projected Net Assets June 30, 2016	\$ 9,140,569
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Restrictions and Designations of Net Assets	
Endowment Fund	\$ 550,697
Land	\$ 16,702
Reserve for Prepaid Commission	\$ 562,825
Contingency Reserve	\$ 4,000,000
Undesignated Fund Balance	\$ 4,010,344

Current Month Cash Balance:	
Month End Checking Acct Balance	\$ 5,113,411
Month End LAIF Acct Balance	\$ 3,882,099

Previous Month Cash Balance:	
Month End Checking Acct Balance	\$ 101,488
Month End LAIF Acct Balance	\$ 9,402,099

**Schedule for
Restriction on reserves for endowment
effective 6/30/00**

	Contributions	Additions/ Interest	Cumulative Balance	LAIF interest rate	Total Interest	Endowment Transfers
Jun 2000 Beginning Balance	\$325,450					
Jun 2001			\$345,820	5.32% Actual		
Jun 2002	\$372,772		\$730,587	2.75% Actual	\$11,995	
Jun 2003	\$402,746		\$1,149,334	1.77% Actual	\$16,001	
Jun 2004	\$357,445		\$1,858,517	1.44% Actual	\$18,826	
Jun 2005	\$358,231		\$2,258,442	2.85% Actual	\$41,694	
Jun 2006	\$381,977		\$2,728,451	4.53% Actual	\$88,032	
Jun 2007	\$426,809		\$3,297,378	5.23% Actual	\$142,118	
Sep 2007		\$43,196	\$3,340,574	5.24% Actual		
Dec 2007		\$41,423	\$3,381,997	4.96% Actual		
Mar 2008		\$35,342	\$3,417,339	4.18% Actual		
Jun 2008	\$440,632	\$26,570	\$3,884,540	3.11% Actual	\$146,530	
Sep 2008		\$26,900	\$3,911,441	2.77% Actual		
Dec 2008		\$24,838	\$3,936,278	2.54% Actual		
Mar 2009		\$18,796	\$3,955,074	1.91% Actual		6/18/2009
Jun 2009	\$450,341	\$14,930	\$535,806	1.51% Actual	\$85,464	\$3,884,540
Sep 2009		\$1,206	\$537,011	0.90% Actual		
Dec 2009		\$806	\$537,817	0.60% Actual		2/1/2010
Mar 2010		\$753	\$2,764	0.56% Actual		\$535,806
Jun 2010	\$458,214	\$4	\$460,982	0.56% Actual	\$2,768	
Sep 2010		\$588	\$461,569	0.51% Actual		10/15/2010
Dec 2010		\$531	\$1,118	0.46% Actual		\$460,982
Mar 2011		\$1	\$1,119	0.51% Actual		
Jun 2011	\$423,201	\$1	\$424,321	0.48% Actual	\$1,121	
Sep 2011		\$403	\$424,724	0.38% Actual		
Dec 2011		\$403	\$425,127	0.38% Actual		
Mar 2012		\$404	\$425,531	0.38% Actual		
Jun 2012	\$383,546	\$383	\$809,461	0.36% Actual	\$1,593	9/7/2012
Sep 2012		\$708	\$385,849	0.35% Actual		\$424,321
Dec 2012		\$309	\$386,157	0.32% Actual		
Mar 2013		\$270	\$386,428	0.28% Actual		
Jun 2013	\$428,090	\$232	\$814,750	0.24% Actual	\$1,519	
Sep 2013		\$530	\$815,280	0.26% Actual		6/17/2014
Dec 2013		\$530	\$815,810	0.26% Actual		\$ 429,609
Mar 2014		\$469	\$816,279	0.23% Actual		6/20/2014
Jun 2014	\$462,725	\$449	\$464,704	0.22% Actual	\$1,978	\$ 385,140
Sep 2014		\$279	\$464,983	0.24% Actual		
Dec 2014		\$291	\$465,273	0.25% Actual		3/30/2015
Mar 2015		\$302	\$873	0.26% Actual		\$ 464,703
Jun 2015	\$479,800	\$1	\$480,672	0.28% Actual	\$872	
Sep 2015		\$385	\$481,057	0.32% Actual		
Dec 2015		\$445	\$481,502	0.37% Actual		4/14/2016
Mar 2016		\$554	\$1,384	0.46% Actual		\$480,672
Jun 2016	\$549,313	\$1	\$550,697	0.20% Estimate	\$1,384	
						\$7,065,773
						Outstanding Balance
					2015/2016	\$550,697
					Total	\$550,697

Mission West Valley Land Corporation
Statement of Revenues, Expenses and Changes in Fund Balance
Budget Proforma

Fiscal 2016-2017

	Budget	Current	Year to date
	(Col A)	Month	Actual
		(Col B)	(Col C)
Revenues			
Ground Lease Revenues			
<i>LAKHA Properties</i>	\$ 950,000		
<i>Sobrato/S-3: Phase I</i>	1,764,423		
<i>Sobrato/S3: Phase II</i>	1,822,465		
<i>Quality Technology</i>	1,237,210		
<i>General Interest Revenue</i>	17,000		
Gross Revenue	\$ 5,791,098	\$ -	\$ -
Expenses:			
Administrative and Operating Expenses			
<i>Audit & Tax Preparation Services</i>	\$ 13,500		
<i>Office Supplies</i>	500		
<i>Property Taxes</i>	540		
<i>Insurance</i>	1,700		
<i>Legal Fees</i>	50,000		
<i>Financial Services</i>	7,000		
<i>Consultant</i>	40,000		
<i>WVMCCD Rent Fees (25% of Revenues)</i>	1,443,524		
Total Administrative and Operating Expenses	\$ 1,556,764	\$ -	\$ -
Scheduled Maintenance			
<i>16/17 Scheduled Maintenance</i>	\$ 200,000		
Total Scheduled Maintenance Expenses	\$ 200,000	\$ -	\$ -
Excess of Revenues Over Expenses Before			
Special Project Expenses	\$ 4,034,333	\$ -	\$ -
Special Projects Ongoing			
<i>Special Projects 15/16</i>	\$ 88,017		
<i>Special Projects 16/17</i>	390,000		
<i>ADA Transition Plan for WVC</i>	27,309		
<i>MC Educational & Facility Master Plan</i>	125,000		
<i>Teaching & Learning Innovation Fund</i>	100,000		
<i>Student Success Innovation Fund</i>	50,000		
<i>Capital Improvements</i>	1,100,000		
<i>Tech Refresh & Instructional Equipment</i>	400,000		
<i>Student Assistance</i>	150,000		
<i>Entrepreneurial Fund</i>	75,000		
Total Special Projects Expenses	\$ 2,505,326	\$ -	\$ -
Excess of Revenues Over Expenses	\$ 1,529,007	\$ -	\$ -
<i>Current Year Contributions to Endowment Fund</i>	\$ 577,410		
<i>Assignment of Interest to Endowment</i>	1,930		
Total 16-17 Endowment Contribution	\$ 579,340	\$ -	\$ -

Statement of Changes in Fund Balance

Projected Statement of
Revenues and Expenses
From June 30, 2016

Net Assets June 30, 2016	\$ 9,155,546
less Amortization of Prepaid Expenses	\$ 14,977
	\$ 9,140,569

Restrictions and Designations of Net Assets	
Endowment Fund	\$ 550,697
Land	\$ 16,702
Reserve for Prepaid Commission	\$ 562,825
Contingency Reserve	\$ 4,000,000
Undesignated Fund Balance	\$ 4,010,345

Excess of Revenues over Expenses in 16-17	\$ 1,529,007
less Amortization of Prepaid Expenses	\$ 14,977
Projected net increase in fund balance	\$ 1,514,030

Transfer of Endowment to Adv. Foundation

Projected Net Assets June 30, 2016	\$ 10,654,599
Restrictions and Designations of Net Assets	
Endowment Fund	\$ 1,130,037
Land	\$ 16,702
Reserve for Prepaid Commission	\$ 547,848
Contingency Reserve	\$ 4,000,000
Undesignated Fund Balance	\$ 4,960,012

**Schedule for
Restriction on reserves for endowment
effective 6/30/00**

	Contribution s	Additions/ Interest	Cumulative Balance	LAIF interest rate	Total Interest	Endowment Transfers
Jun 2000 Beginning Balance	\$325,450					
Jun 2001			\$345,820	5.32% Actual		
Jun 2002	\$372,772		\$730,587	2.75% Actual	\$11,995	
Jun 2003	\$402,746		\$1,149,334	1.77% Actual	\$16,001	
Jun 2004	\$357,445		\$1,858,517	1.44% Actual	\$18,826	
Jun 2005	\$358,231		\$2,258,442	2.85% Actual	\$41,694	
Jun 2006	\$381,977		\$2,728,451	4.53% Actual	\$88,032	
Jun 2007	\$426,809		\$3,297,378	5.23% Actual	\$142,118	
Sep 2007		\$43,196	\$3,340,574	5.24% Actual		
Dec 2007		\$41,423	\$3,381,997	4.96% Actual		
Mar 2008		\$35,342	\$3,417,339	4.18% Actual		
Jun 2008	\$440,632	\$26,570	\$3,884,540	3.11% Actual	\$146,530	
Sep 2008		\$26,900	\$3,911,441	2.77% Actual		
Dec 2008		\$24,838	\$3,936,278	2.54% Actual		
Mar 2009		\$18,796	\$3,955,074	1.91% Actual		6/18/2009
Jun 2009	\$450,341	\$14,930	\$535,806	1.51% Actual	\$85,464	\$3,884,540
Sep 2009		\$1,206	\$537,011	0.90% Actual		
Dec 2009		\$806	\$537,817	0.60% Actual		2/1/2010
Mar 2010		\$753	\$2,764	0.56% Actual		\$535,806
Jun 2010	\$458,214	\$4	\$460,982	0.56% Actual	\$2,768	
Sep 2010		\$588	\$461,569	0.51% Actual		10/15/2010
Dec 2010		\$531	\$1,118	0.46% Actual		\$460,982
Mar 2011		\$1	\$1,119	0.51% Actual		
Jun 2011	\$423,201	\$1	\$424,321	0.48% Actual	\$1,121	
Sep 2011		\$403	\$424,724	0.38% Actual		
Dec 2011		\$403	\$425,127	0.38% Actual		
Mar 2012		\$404	\$425,531	0.38% Actual		
Jun 2012	\$383,546	\$383	\$809,461	0.36% Actual	\$1,593	9/7/2012
Sep 2012		\$708	\$385,849	0.35% Actual		\$424,321
Dec 2012		\$309	\$386,157	0.32% Actual		
Mar 2013		\$270	\$386,428	0.28% Actual		
Jun 2013	\$428,090	\$232	\$814,750	0.24% Actual	\$1,519	
Sep 2013		\$530	\$815,280	0.26% Actual		6/17/2014
Dec 2013		\$530	\$815,810	0.26% Actual		\$ 429,609
Mar 2014		\$469	\$816,279	0.23% Actual		6/20/2014
Jun 2014	\$462,725	\$449	\$464,704	0.22% Actual	\$1,978	\$ 385,140
Sep 2014		\$279	\$464,983	0.24% Actual		
Dec 2014		\$291	\$465,273	0.25% Actual		3/30/2015
Mar 2015		\$302	\$873	0.26% Actual		\$ 464,703
Jun 2015	\$479,800	\$1	\$480,672	0.28% Actual	\$872	
Sep 2015		\$385	\$481,057	0.32% Actual		
Dec 2015		\$445	\$481,502	0.37% Actual		4/14/2016
Mar 2016		\$554	\$1,384	0.46% Actual		\$480,672
Jun 2016	\$549,313	\$1	\$550,697	0.20% Estimate	\$1,384	
Sep 2016		\$482	\$551,179	0.35% Estimate		\$7,065,773
Dec 2016		\$482	\$551,662	0.35% Estimate		
Mar 2017		\$483	\$552,144	0.35% Estimate		
Jun 2017	\$577,410	\$483	\$1,130,037	0.35% Estimate	\$1,930	

Outstanding Balance

2015/2016 \$550,697

Total \$550,697

STATUS REPORT				College: Mission College
FY2015/16 Land Corporation Funded TLIF				Date: 13 July 2016
Item	Amount Funded	Expended	Balance	Summary/Status (see more details in applications)
(SIY) Leadership Institute - Sarah Sullivan	\$ 12,000.00	\$ 12,000.00	-	Completed. Innovative Search Inside Yourself (SIY) Leadership Program will occur in August 2016. This professional development program will improve classroom teaching strategies. This will fund 20-50 participants in the 1 day institute, plus follow up activities.
Online Training - Sarah Sullivan	\$ 5,250.00	\$ 5,250.00	-	Completed. Reading Apprenticeship training enables faculty to train their students in how best to use their textbooks and other written materials. Brings reading pedagogy to the content classroom, where reading challenges can be different according to the subject.
Sparklink Air (Sensors) - Clint Poe	\$ 3,196.00	\$ 3,171.17	\$ 24.83	Completed. Hands on latestest technology introduced to the Physics lab with SparLink sensors and powerful interfaces, which allows student to meet program objectives effectively.
Biology Class Outing & Guest Speaker - Biol 032 - Elizabeth Bell	\$ 1,200.00	\$ 1,132.00	\$ 68.00	Completed. The funding from LandCorp allowed Biosc 032 students to expeience real world examples of what was taught in this new program. Without this funding the program wouldn't have been as relevant and enhanced their understanding of the materials.
Online access to subscription Learning Program -- Monica Rivas	\$ 1,593.00	\$ 1,593.00	-	Completed. An online access to subscription based innovative learning program, "News in Slow Spanish" to allow students to increase language competency by providing access to real world authenic materials in Spanish (program goal)
Materials for History Course - Pat Hernas	\$ 3,530.00	\$ 3,529.09	\$ 0.91	Completed. Students will have access to primary sources, which engage students and help them develop critical thinking skills and use evidence
MacBook Air to support online instruction - Michele Speck	\$ 1,700.00	\$ 1,621.48	\$ 78.52	Completed. The new technology allows Librarian to create stronger and clearer presentations about how to use electronic resources and about how faculty can best teach online
Human Evolution Lab Enhancements - Kelly Neary, FT Faculty	\$ 9,392.00	\$ 9,392.28	\$ (0.28)	Completed. Addressed SLO assessments from Human Biology and will enhance student understanding of evolution.
Reading Texts to support Pop-Up Tutoring- Sarah Sullivan	\$ 120.00	\$ 95.79	\$ 24.21	Completed. These text allow tutors to model reading/annotating strategies. Aligns with SLOs in RDG 961 and RDG 054.

STATUS REPORT				College: Mission College
FY2015/16 Land Corporation Funded TLIF				Date: 13 July 2016
Item	Amount Funded	Expended	Balance	Summary/Status (see more details in applications)
Innovative Apps & iPad Pro Tablets for CSIT - Helen Sun	\$ 4,291.00	\$ 4,291.28	\$ (0.28)	Completed. With illustrated notes produced through innovative apps and the use of tablet technology,, students not have access to crucial details and success rates will increase.
Instructional equipment for 5 badminton classes - Ken Ng, Adjunct Faculty	\$ 2,965.00	\$ 2,968.86	\$ (3.86)	Completed. Students now have access to durable rackets to obtain the skills to meet the SLO's of program.
Laptop for off site instruction - Julaine Rosner	\$ 1,500.00	\$ 1,500.00	-	Completed; Laptop - enables instructor to teach at a remote site where there is no computer for the instructor. Faculty who observed this instructor was very impressed at how the laptop was used to incorporate materials and activities into her lesson.
ESL specific software--Lora Glaser:	\$ 3,263.00	\$ 3,240.11	\$ 22.89	Completed. AmEnglish software for the ESL lab, which will facilitate more effective skills progression through the ESL program into transfer level courses (ESL SLO). Innovative support for non-native speakers
	\$ 50,000.00	\$ 49,785.06	\$ 214.94	

STATUS REPORT**FY2015/16 Land Corporation Funded Student Success**

College: Mission College

Date: July 13, 2016

<u>Item</u>	<u>Amount Funded</u>	<u>Expended</u>	<u>Encumbered</u>	<u>Balance</u>	<u>Summary/Status</u>
Student Leadership & Engagement Institute - Kenneth Songco	\$ 11,100	\$ 11,100	\$ -	\$ -	Completed. Mission College Students are developing student engagement activities and will present their recommendations during the SLEI/TLI Capstone Event on June 10, 2016.
Marketing Materials to support SLEI/TLI and Equity/Race Projects Participants - Kenneth Songco	\$ 1,506	\$ 1,506	\$ -	\$ -	Completed. To create community and develop campus identity for Student Success & Student Equity initiatives.
Equity/Race Project - Kenneth Songco	\$ 1,630	\$ 1,630		\$ -	Completed. 2-day training for Faculty and Staff, which was designed to create the language and framework to begin courageous conversations on Race & Equity and it's impact on Student Success.
Student Web Presence - Rachael Goldberg	\$ 1,856	\$ 1,856	\$ -	\$ -	Completed. The program produced college-wide development of student-driven services and projects and expansion of their presence on campus, as well as on the Mission College website and Eco Pass implementation.
International Volunteer Program - Chigusa Katoku	\$ 5,000	\$ 5,000	\$ -	\$ -	Project completed. Awaiting final invoices for open PO. IIS Staff attended a conference to share what Mission College IIS Volunteer Program is all about. Volunteer Program participants received gift cards to MC Bookstore for their participation in the program, which included an orientation and career assessment. Also, includes participation in Mission College International Day.
NCORE Conference Registration - Kenneth Songco	\$ 3,908	\$ 3,908		\$ -	Project completed. Registration for student attendees to the National Conference on Race & Equity in American High Education (NCORE), which was held in San Francisco, CA from May 31 - June 4, 2016.
	\$ 25,000	\$ 25,000	\$ -	\$ -	

FY 2016/17 EMT Recommended Land Corp Funding for Technology Refresh/Equipment,

District/College:

Describe the process the college used in prioritizing the recommendations for funding.

The college's Budget and Resource Advisory Council meets regularly throughout the fiscal year to review and set priorities for funding requests. Further, programs are required to support their resource requests within their annual program review, supporting the requests with a descriptive needs analysis. Technology requests are further reviewed through the Technology Advisory Committee to ensure compatibility and supportability within the college's technical capabilities.

Identify the recommended items using the template below.

<u>Title</u>	<u>Requestor (include department)</u>	<u>Amount Requested</u>
<input type="text" value="Faculty/Staff Computer Replacements"/>	<input type="text" value="Various - Administrative Services"/>	<input type="text" value="\$ 50,000.00"/>

Description of items to be purchased:

Replacement of faculty and staff computers, up to approximately 35-40 depending upon specific equipment ordered.

Justification:

The college has, according to the latest faculty/staff computer inventory, at least 111 computers in the five to eight year age range. District IS's standard is to replace at four to five years and many of the college computers are well beyond that life span. As we equip new buildings, the college is able to purchase new equipment with "Group II" funding, but that addresses only those computers in newest locations. Group II funding is also limited. Many of the staff computers in daily use have reached the end of their service life, especially as Banner systems are implemented, with productivity thus reduced.

Identify the recommended items using the template below.

<u>Title</u>	<u>Requestor (include department)</u>	<u>Amount Requested</u>
<input type="text" value="Fox Center A/V replacement"/>	<input type="text" value="Administrative Services and WVC Tech Staff"/>	<input type="text" value="\$ 150,000.00"/>

Description of items to be purchased:

Replacement of switching and control equipment for Audio Visual support in Fox Center.

FY 2016/17 EMT Recommended Land Corp Funding for Technology Refresh/Equipment,District/College: **Justification:**

The Audio Visual infrastructure in Fox is now approximately six or seven years old; technology has substantially changed and Fox is no longer the "state of the art" building it was designed to be. At the opening of Fox, it was an A/V showplace, both for the college and for the A/V technical community. Stanford University even "duplicated" many of the control systems in place in Fox for a new area on their campus. Now, we have failing, difficult to support systems, partly due to age but also partly due to design.

Fox used Crestron equipment in the original design of the building. From inception, Crestron's equipment has been a serious support issue, much of it never actually working as designed. WVC staff has had to create work-arounds to keep classrooms operating. For example, laptop computers have been used to by-pass Crestron control panels that no longer communicate with the display or audio systems.

In the Cilker building, a strong decision was made to replace the specified Crestron equipment with Extron equipment and to make Extron the campus standard. That is also the path Mission College has taken. Therefore, this request for funding is to replace old A/V equipment with Extron systems.